

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
001	A clean and attractive borough	CP001 - Continue to enhance the borough through the council's civic pride initiative	Fran Beasley	John Wheatley	CP001.1 To arrange visits to France for any resident Normandy or D-Day veterans wishing to mark the 65th anniversary of D-Day, CP001.2 To arrange a Tea Party for Normandy Veterans , CP001.3 Welcome home parade for Queen's Colour Squadron, CP001.4 Fun Day at Ruislip Lido, in support of Help for Heroes campaign, CP001.5 Signage outside Civic Centre and Library CP001.6 Continue to identify other opportunities to promote Civic Pride	06/06/2009, 30/06/2009, 31/07/2009, 30/09/2009, 30/09/2009 31/03/2010	Completed, Completed, On Target, On Target, Completed On Target	CP001.01 - Events associated with D-Day have completed with a visit arranged for a Normandy veteran resident, CP001.02 - Tea Party hosted by the Mayor for members of the West Middx branch Normandy Veterans Association CP001.03 - Parade set for 5th August. CP001.04 - Fun Day set for 6 September CP001.05 - New signage has been put up outside the Civic Centre and Uxbridge Library CP001.06 - Opportunities are being identified	On Target
002	A clean and attractive borough	CP002 - Introduce recycling initiatives to help achieve our recycling target of 40% by 2010	Philomena Bach	Colin Russell	CP002.01 - Ongoing improvements to recycling including education, minimisation, new initiatives (e.g. estate based recycling, textiles, bins in parks, distribution of bags via council outlets), improvements to CA sites., CP002.02 - Reduce amount of household waste generated to minimise effects of landfill tax. NI 191/192/193 compliance. Improved Civic Amenity sites.	31/03/2010, 31/03/2010,	On Target, On Target,	CP02.01- Recycling rate = 40.2% against a target of 37.5%. This is subject to seasonal fluctuations but is slightly up on Q1 last year. Recycling bags have now been made available at various council outlets. CP02.02 - result is 171.9 Kgs against a target of 180. HillingdonFirst facilities have been installed at New Years Green Lane and improvement plans are progressing.	On Target
003	A clean and attractive borough	CP003 - Continue to improve the quality of the borough's roads, our parks and open spaces, and improve town centres and the street scene.	Philomena Bach	Jonathon Westell	CP003.01 - Obtain Cabinet Member approval for highways improvements schemes. , CP003.02 - Implement schemes and measure impact. CP003.03 - Parks and Open Spaces - increase the number of parks with green flag awards CP003.04 - Improvements to Yiewsley and West Drayton town centres	31/03/2010, 31/03/2010 31/03/2010 31/03/2010	On Target, On Target On Target On Target	CP003.01 / CP03.02 - Draft improvement schemes programme now being approved by Cabinet Member. CP003.03 - All existing parks retained their green flag status and 4 new parks achieved this - totalling 14. CP003.04 - Town Centre improvements - proposals now being developed following extensive consultations.	On Target
004	A clean and attractive borough	CP004 - Launch a new locality initiative, scheme building upon the success of the street champions and streets ahead schemes.	Philomena Bach	David Frost	CP004.01 - Work with Community Leadership team in DCEO to ensure that the new Locality Area set up is operating effectively across partners. CP004.02 - Pilot and establish a Junior Street Champions Scheme (JETs)	31/03/2010 31/03/2010	On Target On Target	CP004.01 - First "Streets Ahead Week of Action" held in Yiewsley, West Drayton, Pinkwell and Heathrow Villages wards in 6/09. Community Safety was one of 5 key themes. Further events planned - 9/09 - Ruislip,11/09 - Hayes,01/2010 - Eastcote, 03/2010 - Uxbridge CP004.02 - JETs trial has been launched at 4 schools in 6/09 - Ruislip Gardens, Dr Triplets, Deansfield and Bishop Winnington Ingram	On Target
005	A safe borough	CP005 - Investing in improving street lighting	Philomena Bach	Tim Edwards	CP005.01 - Repairs to streetlights which are our responsibility within turnaround times., CP005.02 - Monitoring and working with Distributed Network Operators (DNO's) to reduce their turnaround times., CP005.03 - Installation of agreed lighting improvement schemes.	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP005.01 - Turnaround times = 1.24 days. Performance last year was 1.35 days. CP005.02 - Turnaround = 38.05 days. Performance last year was 45.3 days. CP005.03 - Draft programme is with Cabinet Member	On Target

Green: Completed / On Target  
Amber: Some Slippage  
Red: Serious Slippage

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006	A clean and attractive borough	CP006 - We will invest £1M a year on environmental improvements as part of the Chrysalis Programme, which uses council money for innovative local environmental initiatives suggested by residents	Fran Beasley	Maggie Allen	CP006.01 - Deliver 6 park security improvements. CP006.02 - Oversee 15 parks and open spaces improvement projects across the borough CP006.03 - To oversee the improvements on 3 buildings in the north and west of the borough CP006.04 - To oversee the implementation of 3 footpaths in the north and west of the borough CP006.05 - To oversee one bowls project at Fasnidge Bowls Club. CP006.06 - To increase and maximise opportunities to promote the Chrysalis programme.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 30/09/2009, 31/03/2010	On Target, On Target, On Target, On Target, On Target, On Target	CP006.01 - Preliminary work carried out, including site visits, obtaining quotes and establishing cost codes. CP006.02 - All applicants have received their letter of approval. Project plans are currently been drawn up. All projects are now approved. CP006.03 - Project Monitors have been identified. Site visits have taken place. Work progressing well. Planning permission is being progressed. CP006.04 - All projects have been agreed and are being actioned. CP006.05 - This project commenced in 2008/9, the bowls green has now been upgraded and the project will be completed by the end of September. CP006.06 - Application packs and the Chrysalis webpage are in the process of being updated.	On Target
007a	A clean and attractive borough	CP007a - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Philomena Bach	Colin Russell	CP007a.01 - Act as pilot national authority working with Ford to trial electric vehicles in the borough CP007a.02 - Transfer 25,000 tonnes of waste to the Grondon's waste to Energy plant in Colnbrook to reduce waste to landfill.	31/03/2010 31/03/2010	On Target On Target	CP007a.01 - Discussions held with Ford Motor Company. Meeting arranged for early July 2009 to initiate planning actions for the coming year. Delivery of test vehicles due April 2010. CP007a.02 - Delivery to Grondon is due to start end July 2009.	On Target
007b	A clean and attractive borough	CP007b - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Jean Palmer	Jales Tippell	CP007b.01 - Contribution to robust plans able to withstand challenge and protect the environment, CP007b.02 - Meet targets in the Local Implementation Plan for 2009, Continue to implement the Air Quality Action Plan, CP007b.03 - Ensure LDF policies and team partnership involvement support cleaner, greener borough including Climate Change Strategy, CP007b.04 - To promote the biodiversity of the borough	31/12/2009, 31/03/2010, 31/12/2009, 31/03/2010	On Target, On Target, On Target, On Target	CP007b.01 - We are currently reviewing the local list, listing buildings of local interest. The draft list is to go to consultation in quarter 3. CP007b.02 - Currently Hillingdon is being promoted as a pilot area to pro-actively monitor air quality targets and exceed the Mayor's CO2 target of a 60% decrease by 2025. CP007b.03 - Commence implementation of Council's Carbon Reduction Management Plan by end of 3rd quarter CP007b.04 - Commence implementation of Council's Biodiversity Action Plan by end of fourth quarter.	On Target

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008	A clean and attractive borough	CP008 - Ensure Hillingdon is a place where people enjoy living, by balancing the need for jobs, homes and the environment by opposing inappropriate development and strongly influence the developments on our ex-military sites in the borough	Jean Palmer	Jales Tippell	CP008.01 - Applications regarding listed buildings to be negotiated at early stage to avoid need for refusal of planning permission /listed building consent, CP008.02 - Providing excellent services to community and partners; providing clarity for residents and their agents as to what is likely to be acceptable on sites with heritage value; to assist planning colleagues in reaching and defending planning decisions., CP008.03 - Providing justification and guidance for work to buildings and public realm in Conservation Areas, CP008.04 - To improve access in the built environment for all with particular regard for disabled and elderly people, CP008.05 - Ensure there is adequate employment land and premises to meet Hillingdon's needs, CP008.06 - To provide an excellent planning service with regard to trees, the natural environment and landscaping and with regard to the High Hedges legislation, CP008.07 - To prepare new Tree Protection Orders (TPOs) and a comprehensive review of existing TPOs, with the prompt and efficient processing of TPO applications	31/03/2010, 31/12/2009, 31/03/2010, 31/03/2010, 30/09/2009, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, On Target, On Target, On Target	CP008.01 - Currently applications regarding listed buildings are negotiated at early stage. CP008.02 - Input into all applications for sites and buildings with heritage value, including pre-application meetings when appropriate. CP008.03 - Preparation of Ruislip Village Conservation Area Appraisal, currently being drafted for completion by end of Quarter 3. CP008.04 - Revised accessible Hillingdon SPD , this will go to consultation by the end of Quarter 2. Aproximately 27 major applications, 30 Minor applications and 20 discharged applications commented on. CP008.05 - The Employment land study was completed in June. This study assesses requirement for employment and ensures sufficient land is allocated for employment use CP008.06 - Begin preparation of a Trees and Landscape Strategy by end of fourth quarter CP008.07 - 4 new TPOs to be made by the end of the third quarter, and 6 by the end of the fourth	On Target
009	A clean and attractive borough	CP009 - Continue with our programme to designate more areas in the borough as conservation areas	Jean Palmer	Jales Tippell	CP009.01 - Ensuring that buildings in designated areas are given due recognition and some protection from inappropriate development, CP009.02 - Ensure LDF Policy documents provide the means to protect and enhance the heritage and natural environment and that robust national and London Plan Policy is applied	31/12/2009, 31/03/2010	On Target, On Target	CP009.01 - Public Consultation undertaken for designation of conservation areas in Northwood, with reporting to Cabinet in third quarter CP009.02 - Timetable for the revised Core Strategy is being updated, to go to Cabinet in September	On Target
010	A clean and attractive borough	CP010 - Continue to review the borough's buildings of local, historic and architectural interest	Jean Palmer	Jales Tippell	CP010.01 - To prepare an updates Local List following full public consultation for adoption by Cabinet	31/03/2010	On Target	CP010.01 - Local list currently being prepared. Initial consultation with interested parties took place in June. Draft document for consultation will be prepared by end of Quarter 3	On Target

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011	A borough of culture and learning	CP011 - Invest in and develop our cultural facilities to develop learning and culture	Jean Palmer	Pat Blackshire	CP011.01 - Establish the West London Story as the main Hillingdon cultural program for 2012	30/09/2009	On Target	CP011.01 - Work to develop activities around the two key sites is undergoing with specific focus on maximising the benefit to the borough of the Manor Farm Heritage Site. Segmentation of the borough to identify different levels of arts and culture participants will enable targeting at specific levels to increase overall participation. Engaged with Arts Council England to receive further support in developing Arts Engagement programme.	On Target
012	A clean and attractive borough	CP012 - Increase entries to external planning and design awards and to create the Councils own award scheme	Jean Palmer	James Rodger	CP012.01 - Launch a 'Hillingdon Design Award' by Jan 2010	31/01/10	On Target	CP012.01 - 3 schemes during 2009 were submitted, which are still in the selection process: 1. Harefield Academy for British Council for School Environments (BSCE) Awards February 2009. 2. Hayes Goods yard Station Re-development scheme - category main & city development schemes 3. 91 Duck's Hill Road, Northwood - category sustainability Work in progress to create the Councils own award scheme on target for Jan 2010.	On Target
013	A safe borough	CP013 - All major developments will meet the Metropolitan Police designing out crime standard to help make areas safer.	Jean Palmer	James Rodger	CP013.01 - Maximise group performance against local PI's, and other standard measurements. CP013.02 - To ensure all Major developments, and Minor and other developments accord with Designing out crime.	31/03/2010, 31/03/2010	On Target, On Target	CP013.01/02 - All applications are discussed with the Met Police at the regular Friday morning surgeries. All Major applications involving building work are conditioned to ensure secure by design standard is achieved.	On Target
014	A safe borough	CP014 - Continue to increase the numbers of local residents who feel secure - improving the safety and well being of older people and vulnerable people and their feeling of security.	Jean Palmer	Ed Shaylor	CP014.01 - Installation of burglar alarms in homes of elderly residents., CP014.02 - Promote doorstep security with elderly residents., CP014.03 - Monitor progress of cases through the Special Domestic Violence Court (SDVC), CP014.04 - Deliver multi-agency domestic violence training events., CP014.05 - Deliver domestic violence advice sessions to mental health patients.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, On Target	CP014.01 - Progress made and 73 burglar alarms installed by end of June CP014.02 - All recipients of burglar alarms are provided with a pack containing information about crime prevention, door step security, burglary prevention etc. CP014.03 - SDVC attendance weekly CP014.04 - 6 sessions completed up to July 09 CP014.05 - 7 sessions carried out since March to July 09	On Target
015	A safe borough	CP015 - Continue to make improvements to keep vulnerable adults safe from harm	Jeff Maslen	Brian Doughty	CP015.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/2010	On Target	CP015.01 - On track to complete the survey of people who have experienced the safeguarding process - improvements continue to be delivered to further strengthen the safeguarding of vulnerable adults from harm. The dedicated Safeguarding Adults Team is in place and an independent case audit was completed in June demonstrating improvements. A survey of staff awareness of safeguarding adults is scheduled for quarter 2.	On Target

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016	A safe borough	CP016 - Fund measures to improve local safety around alleyways, public open spaces and shopping areas	Fran Beasley	Ian Edwards	CP016.01 - Implement up to 20 alleygating schemes across the borough	31/03/2010	On Target	CP16.01 - 6 schemes installed and 11 in pipeline, other schemes being discussed	On Target
017	A safe borough	CP017 - Continue to deliver our road safety programme and traffic improvement schemes	Philomena Bach	David Knowles	CP017.01 - Implement road safety training, CP017.02 - Implement Road Safety Plan and targets., CP017.03 - Provide 10 new pedestrian crossings., CP017.04 - Provide school crossing patrol service.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP017.01 - see item 18 below. CP017.02 - 2008 Road Safety statistics are due in 9/2009 CP017.03 - Minimum of 10 new crossings are planned for 2009/10 CP017.04 - School Crossing service continues to be provided at key sites.	On Target
018	A safe borough	CP018 - Investigate all road safety concerns identified by residents and, where possible, introduce measures to alleviate them	Philomena Bach	David Knowles	CP018.01 - Hold regular meetings with Cabinet Member to agree implementation of suitable schemes identified by residents. CP018.02 - Seek to achieve full allocation of available funds by year end	31/03/2010  31/03/2010	On Target  On Target	CP018.01 - weekly meetings are being held with Cabinet Member at which between 8 to 10 schemes are discussed and agreed CP018.02 - on target	On Target
019	A safe borough	CP019 - Continue to invest extra money to reduce traffic congestion and improve CCTV services in the borough	Philomena Bach	David Knowles	CP019.01 - Implement agreed Traffic Congestion schemes CP019.02 - Improve CCTV services in the borough	31/03/2010  31/03/2010	On Target  On Target	CP019.01 - Plans are being developed for stand alone schemes or as part of other schemes such as Town Centre initiatives, local safety schemes and bus schemes. CP019.02 - CCTV Camera Prioritisation Panel are drawing up a list of potential sites.	On Target
020	A safe borough	CP020 - Continue to support Police Safer Neighbourhood Teams in each ward and ensure that they get easy access to the council services to help make local areas safer.	Jean Palmer	Ed Shaylor	CP020.01 - Deliver Community Safety Risk Management training events , CP020.02 - Deliver training for council and partner agencies staff members in Community Risk Management and Safer and Stronger Communities., CP020.03 - Provide reports to the Joint Commissioning Group (JCG) on the implementation of the local Alcohol Strategy., CP020.04 - Provide report to the Borough Partnership Tasking Group on the implementation of the Burglary Partnership Action Plan., CP020.05 - Provide bulletins to Social Care Staff about community safety and projects that benefit older people.	31/03/2010,  31/03/2010,  31/03/2010,  31/03/2010,  31/03/2010	On Target,  On Target,  On Target,  On Target,  On Target	CP020.01 - Three training sessions carried out on the 7th May, 24th June and 30th June 2009. CP020.02 - 40 members from council and partnership teams trained by end of June CP020.03 - Reported to JCG on 24/6/09 and SHP on 13/7/09 CP020.04 - First quarter report in progress due 24/08/09 CP020.05 - One bulletin provided to Social Care staff with information on key safe protocols, fire safety and Community risk training booking procedures to date	On Target

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021	A safe borough	CP021 - Work closely with our partners, including Registered Social Landlords and other landlords to tackle anti-social behaviour	Jean Palmer	Ed Shaylor	CP021.01 - 70% of Early Intervention Panel (EIP) Referrals do not receive an Anti-Social Behaviour (ASBO) in 12 months after their referral, CP021.02 - Ensure 100% of EIP Referrals receive a service user survey questionnaire. CP021.03 - Deliver 4 reports to the Youth Offending Board	31/03/2010, 30/09/2009, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP021.01 - 18 referrals received. 100% did not receive ASBOs CP021.02 - 66 Parents /Guardians of all referred persons whose cases closed from April 2008 to May 2009 ,have been sent the user survey questionnaire. 11 responses received at end of June 2009. CP021.03 - Youth crime prevention strategy and development plan is in place	On Target
022	A safe borough	CP022 /GP - Continue to implement safer routes to school as part of the School Travel Plan programme and develop further initiatives such as the Walking Bus and school cycle routes	Jean Palmer	Jales Tippell	CP022.01 - Engage regularly with stakeholders, e.g.. TfL and subsidiaries such as Dial-a-Ride, Computer Cab and local bus companies, CP022.02 - Implement programmes and schemes included within the LIP, CP022.03 - Ensure LDF policies and proposals do not add to more congestion	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP022.01 - Mobility Forum held and Public Transport Liaison Group Meeting held every 4 months, next meeting will be in August CP022.02 - There are 25 schemes scheduled for the year, on track to deliver all schemes by end of financial year. CP022.03 - Timetable for the revised Core Strategy is being updated, to go to Cabinet in September	On Target
023	A safe borough	CP023 - Continue to install burglar alarms in the homes of our older residents, helping them to feel safe. (CP014)	Jean Palmer	Ed Shaylor	CP023.1 - Install 73 burglar alarms in homes of elderly residents by end of Qtr 1 CP023.2 - Install 87 alarms by end of Qtr 2 CP023.3 - Install 87 alarms by end of Qtr 3 CP023.4 - Have 350 burglar alarms installed by Qtr 4	30/06/2009, 30/09/2009, 31/12/2009, 31/03/2010	On Target, On Target, On Target, On Target	CP023.01 - Progress made and 73 burglar alarms installed by end of June. All recipients of burglar alarms are provided with a pack containing information about crime prevention, door step security, burglary prevention etc.	On Target
024	A borough of culture and learning	CP024 - We will continue to refurbish the borough's libraries	Jean Palmer	Pat Blackshire	CP024.01 - Refurbish Oaklands Gate Library (Northwood) Close library end of July completion September 2009 CP024.02 - Refurbish Kingshill Library (Charville). Close library end of July completion October 2009 CP024.03 - Refurbish Ickenham Library. Close library August, completion November 2009 CP024.04 - Refurbish Yiewsley Library. Close library September, completion November 2009	31/03/2010, 31/10/2009, 30/11/2009, 30/11/2009	On Target, On Target, On Target, On Target	CP024.01 - Design and cost plans completed. Interim deployment of staff agreed and temporary arrangement for returned stock in place. On track to meet target for completion of refurbishment in September. CP024.02 - Plans in place to meet target of completion by October CP024.03 - Plans in place to meet target of completion by November CP024.04 - Plans in place to meet target of completion by November.	On Target

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025	A borough of culture and learning	CP025 - Continue to develop and improve education in our schools and raise exam results	Chris Spencer	Mike Merva	CP025.01 - Ensure effective support is given to all Hillingdon schools to raise attainment in line with expectation, CP025.02 - To monitor, support and challenge all schools to ensure that all improve according to level of need and potential, CP025.03 - Monitor attainment of pupil with FSM and their peers via the termly annual school review CP025.04 - Ensure headteachers and school data managers are fully aware of any issues and action them appropriate CP025.05 - Continue to fully implement successful LA intervention and support strategies to raise attainment for all pupils	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target On Target On Target	CP025.01 - As schools' Ofsted results improve, move support emphasis to support satisfactory and good schools to move to a higher Ofsted grade. CP025.02 - Effective monitoring systems now in place at 5 secondary schools. Majority of primary schools have effective monitoring systems in place. All tracking systems are in place, with school and LA staff able to monitor attainment and take action were necessary. CP025.03 - .05 - School Improvement Partners fully briefed in the need to monitor a range of groups of young people; New Ofsted framework will monitor attainment of groups as well as individuals, with training for both schools and SIPs planned to address this.	On Target
026	A borough of culture and learning	CP026 - Continue to extend our blue plaque scheme and maintain our local heritage.	Jean Palmer	Andrew Malin	CP026.01 - Plaque for Sir Bernard Miles to be unveiled at 38 New Road by end of October., CP026.02 - To identify other famous people and events associated with locations within the borough and erect plaques as appropriate.	30/10/2009, 31/03/2010	On Target, On Target	CP026.01 - On track for plaque to be unveiled by October. CP026.02 - At present identifying list of famous, qualifying residents and also events at locations within the borough boundaries.	On Target
027	A borough of culture and learning	CP027 - Extend opportunities for older people to participate in leisure, recreation and cultural activities	Jean Palmer	Sue Drummond	CP027.01 - Extend opportunities for older people to participate in leisure, recreation and cultural activities, CP027.02 - Provide free swimming for older residents	31/03/2010, 31/03/2010	On Target, On Target	CP027.01 - 50+ activity leaflet being updated with an up to date list of community leisure opportunities for older people. Job Description agreed with Age Concern for recruitment of a new Older People's Activator to co-ordinate Active Ageing Project. CP027.02 - Free Swimming for older people commenced. Comms plan in place including publicity through Older People's Forum, Streets Ahead etc. Free Swimming lessons also now commenced for older people.	On Target
028	A borough of culture and learning	CP028 - Increase the range of vocational courses at GCSE and post 16.	Chris Spencer	Alison Moore	CP028.01 - To continue to implement the 14-19 strategy with particular focus to Staying on and Transfer of funding from Learning Skills Council (LSC), CP028.02 - Full implementation of CHOICE to provide greater learner demand, CP028.03 - All three 14-19 collaborative fully operational by Sept 09 , CP028.04 - Development of apprenticeships and KS4 programmes to provide an effective alternative provision.	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP028.01 - We are updating the 14-19 strategy to embed new initiatives such as 'Staying on' & 'Transfer of funding of LSC' CP028.02 - Schools and college are due to attend an annual training session to input their representative post 16 curriculum provision for the CHOICE website. This pan-London website is a one-stop shop for student moving into post 16. CP028.03 - Each of the three collaboratives have a headteacher lead and have had a meeting. CP028.04 - Programmes are being developed and have had good feedback from students.	On Target

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029	A borough of culture and learning	CP029 - Work to extend community based sports development programmes offering new activities and opportunities to residents	Jean Palmer	Sue Drummond	CP029.01 - Deliver the 'Back to Sport' campaign aimed at encouraging targeted groups to re-engage with sporting activities., CP029.02 - Ensure that the Sport & Leisure service contributes to the streets Ahead programme of events throughout the year., CP029.03 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP029.04 - Deliver a range of projects and initiatives aimed at increasing participation in sport and physical activity by children and young people	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP029.01 - Sport England funding now confirmed for 'Back to Sport' programme implementation planned for Autumn. CP029.02 - Yiewsley & West Drayton Streets Ahead event completed. CP029.03 - Get Active, Stay Active programme now underway with a range of tailored sessions in partnership with DASH and MIND. CP029.04 - Year 2 Sports Unlimited initiatives commenced April 09. StreetGames project started in West Drayton / Yiewlsey area.	On Target
030	A borough of culture and learning	CP030 - Increase take up and satisfaction of customers in Library services	Jean Palmer	Pat Blackshire	CP030.01 - Developing libraries as focal points of the community. Supporting community safety and improved health., CP030.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance.	31/03/2010, 31/03/2010	On Target, On Target	CP030.01 - Launch of Let's Talk at Yeading and Hayes library - a discussion group open to all and for those wishing to practice English speaking in particular . CP030 .02 - Monthly meetings of the Play Reading Group (PRG) at Uxbridge Central Library have taken place with up to 15 participants attending - open to all ages groups. The PRG will take part in a commemorative WW2 event at Uxbridge Library proposed for September.	On Target



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031	A borough of culture and learning	CP031 /GP - Deliver outstanding skills and personal learning opportunities for Hillingdon's community	Jean Palmer	Pat Blackshire	<p>CP031.01 - Develop contacts with Hillingdon schools to promote library services, improved literacy and the enjoyment of literature.,</p> <p>CP031.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance.,</p> <p>CP031.03 - Develop resources collections promoting learning, training and employment opportunities for Hillingdon Residents. Work with Adult Education to promote Skills for Life resources in library spaces.,</p> <p>CP031.04 - Continue arts development programs across the Borough ,</p> <p>CP031.05 - Continue Launchpad programme for young people,</p> <p>CP031.06 - To embrace the 'valuing people' agenda and work collaboratively with social services to provide high quality relevant Adults with Learning Disabilities (ALDD) provision, enabling all learners to develop their full potential.</p> <p>CP031.07 - To widen the range of opportunities available to learners through the effective partnerships the service forms, when appropriate, ensuring high quality integrated advice and guidance.</p>	<p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/10/2009,</p> <p>31/03/2010,</p> <p>31/03/2010</p>	<p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target</p>	<p>CP031.01 -Local schools contacted to promote Summer Reading Challenge. Assembly visits delivered by all libraries.</p> <p>Summer events programming completed and over 120 events for children planned for summer holidays and brochures designed.</p> <p>Hillingdon Primary Book of the Year event takes place involving children from ten primary schools attended by The Mayor</p> <p>CP031.02 - Play reading group launched at Uxbridge Summer Events for adults, families and children programmed</p> <p>CP031.03 - 'Let's talk' discussion groups for users wishing to improve language skills – launched at Yeading and Hayes library</p> <p>CP031.04 - The Arts Service have been successful in achieving £28K worth of Arts Council funding to deliver a music training programme across the Borough. This quarter has seen the final organisation for Reveal, our summer programme created by the Arts Service and Brunel University which is being delivered in Qtr 2. The Education and Enrichment programme has been set out for the first academic year.</p> <p>CP031.05 - Launchpad established as a network for young people to share and receive information about the arts.</p>	On Target
032	A borough of culture and learning	CP032 - Enable our communities to engage with the arts through the provision of a comprehensive programme of events and services	Jean Palmer	Pat Blackshire	<p>CP032.01 - Promote the programmes effectively,</p> <p>CP032.02 - Set out program of special events for the year</p>	<p>31/03/2010,</p> <p>31/03/2010</p>	<p>On Target,</p> <p>On Target</p>	<p>CP032.01 - Worked closely in conjunction with Corporate Communications to ensure that all events are publicised effectively. Hayes Carnival attracted 12,000 people. We have received £4000 in funding for Reach, a programme designed by the Arts Council and delivered by Audiences London, to successfully increase our audiences and target non-users and a further £28k from Arts Council England.</p> <p>CP032.02 - We have successfully programmed and delivered Hayes Carnival. Medfest is taking place on 15th and 16th August. Plans are in place for Bigfest, in October.</p>	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
033	A borough of culture and learning	CP033 /GP - Develop a four year Sports & Cultural programme that will enable Hillingdon to engage residents with the opportunities offered by London 2012	Jean Palmer	Sue Drummond	CP033.01 - As part of the programme leading up to the London Olympics, maximise the opportunity for legacy building, public participation and engagement in sport., CP033.02 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees.	31/03/2010,  31/03/2010	On Target,  On Target	CP033.01 - Promoted activities at 1st Streets Ahead event and Hayes Carnival. Attended Youth Council meetings to engage with young people about leisure opportunities and provision. CP033.02 - Joint work with Brunel to promote the Hillingdon offer for use of Sports facilities commenced to attract Olympic athletes.	On Target
034	A borough of culture and learning	CP034 /GP (S&A 023) - Complete work on the new Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre and Library in Hayes	Jean Palmer	Sue Drummond	CP034.01 - Completion of new Botwell Green Leisure Centre, CP034.02 - Completion Hillingdon Sport & Leisure Centre	30/01/2010,  31/12/2009	On Target,  On Target	CP034.01. Construction underway and building now water tight. On target for completion CP34.02. Construction continuing, topping out ceremony completed	On Target
035	A borough of culture and learning	CP035 /GP - Actively seek to engage with a national team to use new facilities at Hillingdon Sport and Leisure Centre for the 2012 Olympic Games	Jean Palmer	Sue Drummond	CP035.01 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees..	31/03/10	On Target	CP035.01 - Joint work with Brunel to promote the Hillingdon offer for use of Sports facilities commenced to attract Olympic athletes.	On Target
036	A borough of culture and learning	CP036 /GP - Develop a new specialist gymnastics facility at Botwell Green Leisure Centre with a full programme of recreational pre-school gymnastics through to school and club level performance	Jean Palmer	Sue Drummond	CP036.01 - Initial launch and opening of the new facility completed, CP036.02 - Layout of new gymnastics centre agreed, CP036.03 - Initial activity programme for the opening of the centre agreed with resident club and management contractor.	31/03/2010,  30/09/2009  31/12/2009	On Target,  On Target  On Target	CP036.01 - Construction of the new centre underway as part of the main building project. CP036.02 - Fit out of equipment needed being identified. CP036.03 - Tender process underway for appointing operator.	On Target
037	A borough of culture and learning	CP037 - Launch new programmes for sport & leisure activities at the two new leisure centres and Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre	Jean Palmer	Sue Drummond	CP037.01 - Liaise with Fusion to organise the opening of the new Hillingdon Sport and Leisure Centre, CP037.02 - Work with appointed leisure management contractor on the opening of the new facilities at Botwell Green Leisure Centre, CP037.03 - Maintain a register of local clubs and associations interested in using the new facilities at Botwell Green Leisure Centre and Hillingdon Sports and Leisure Centre., CP037.04 - In conjunction with the appointed operators, develop and publicise the initial programme of activities following the opening of the new leisure centres. Work with local clubs, associations and other agencies in developing the programme.	31/03/2010  31/03/2010  31/03/2010  31/03/2010	On Target,  On Target,  On Target,  On Target	CP037.01 - Meetings with Fusion on-going and launch plan from the contractor received. CP037.02 - Meetings with Hillingdon Swimming Club British Swimming and Brunel have taken place and pool time identified CP037.03 - Spreadsheet of interested groups and clubs wishing to use the centres being collated. CP037.04 - Indicative programming timetables have been prepared for Hillingdon Sport & Leisure Centre & Botwell Green Leisure Centre. Cabinet report on the tendering for a new leisure management partner (for Botwell etc) drafted with recommendations for July meeting.	On Target

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038	A borough of culture and learning	CP038 - Work through the arts to create lively public spaces that enhance the environment and help to develop a sense of well-being	Jean Palmer	Pat Blackshire	CP038.01 - Develop a plan for improving fixed site facilities	31/03/2010	On Target	CP038.01 - Friends of Ickenham Hall has been established as a trust. The stage at Winston Churchill Hall has been repaired and quotes have been received for the heating at the Great Barn and are currently being processed.	On Target
039	A borough of culture and learning	CP039 - Use the arts to raise the confidence of the older and more vulnerable and to engage young people in positive activity	Jean Palmer	Kriss Holliday	CP039 - Incorporate engagement of young people in Hillingdon.	31/03/2010	On Target	CP039.01 - Worked in conjunction with Youth Services and PAYP youth group to incorporate engagement of young people in Hillingdon Arts Music Project (AMP). Established a series of activities including monthly tea dances and coffee mornings at Manor Farm for older people.	On Target
040	A borough where children and young people are healthy, safe and supported	CP040 - We will progress the delivery of three new youth centres	Chris Spencer	Tom Murphy	CP040.01 - Progress youth centre in Northwood CP040.02 - Progress youth centre in South Ruislip CP040.03 - Progress youth centre in Charville	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP040.01 - Northwood: Progress continues to be made on the Northwood development with preparatory work being undertaken in readiness for the construction. CP040.02 - South Ruislip: A new site has been identified and proposals are being actively worked up. CP040.03 - Charville. Good progress continues to be made. The Project Team is finalising future lease and management arrangements for the facility. Construction is due to commence in August 09.	On Target

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041	A borough where children and young people are healthy, safe and supported	CP041 - Protect children and young people from crime and accidents / Ensure C&YP are safe from harm and protect those known to be at risk of abuse	Chris Spencer	Paul Hewitt	<p>CP041.01 - Ensure that all London child protection procedures are accessible and are being used by all practitioners in each of the partner agencies,</p> <p>CP041.02 - The Trust to co-operate with the Local Safeguarding Children's Board (LSCB) and its sub-groups on preventing accidents and road traffic accidents by supplying data and raising awareness via the partner agencies,</p> <p>CP041.03 - The Trust to co-operate with the LSCB and its sub-group on bullying by supplying data and raising awareness via the partner agencies,</p> <p>CP041.04 - The Trust will support the LCSB HR sub-group in the implementation of the vetting and barring scheme across partner agencies via the Trusts workforce reform group,</p> <p>CP041.05 - Implementation of the Baby P action plan as agreed by the LSCB</p> <p>CP041.06. Implement ICS through Protocol System,</p> <p>CP041.07. Implement the recruitment and retention policy ,</p> <p>CP041.08. Further develop integrated and inter-agency working to ensure the assessments are comprehensive.</p>	<p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010,</p> <p>31/03/2010</p>	<p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target,</p> <p>On Target</p>	<p>CP041.01 - The All London Procedures are web enabled, and are linked to the Policy and Procedures page of the LSCB website. This is accessible to all practitioners from partner agencies. The next stage is to ensure that the Procedures are linked to the Council's ICS system.</p> <p>CP041.02 - There were no road accidents last year which resulted in the death of a child in Hillingdon The Child Death Overview Panel (CDOP) will develop links with the road safety team to ensure that services continue to be joined up</p> <p>CP041.03 - The DCSF have recently issued new national Guidance on bullying outside schools settings. Awareness of this Guidance will be raised through the LSCB Annual conference on the 15th October 2009. The anti-bullying steering group are considering ways of collecting relevant data on the incidence of bullying outside schools settings [eg public transport], as well as within schools.</p> <p>CP041.04 - The Local Safeguarding Children's Board (LSCB) will sign-off the multi-agency Safer Recruitment Policy, at the main Board on the 26th June. This policy incorporates the requirements of the vetting and barring scheme. The HR sub-group will create an implementation plan for this policy which will be rolled out via the Trust.</p> <p>CP041.05 - The Baby P Project plan has been formally agreed by the LSCB, and incorporates the key finding from Lord Laming's recommendations.</p> <p>CP041.06 - ICS has been successfully rolled out across the service. The range of business reports being developed in order to utilise the information and data analysis potential which can better inform needs analysis and service planning.</p> <p>CP041.07 - The recruitment and retention strategy has improved the recruitment of first line managers.</p> <p>CP041.08 - The refresh and relaunch of the Children and Families (CAF) will assist in developing earlier intervention and utilise the skills of the children's workforce more effectively</p>	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
042	A borough where children and young people are healthy, safe and supported	CP042 - Improve the educational prospects of looked after children	Chris Spencer	Debbie Haith	CP042.01 - Development of Hillingdon's Virtual School, CP042.02 - Implementation of Personal Education Allowances, CP042.03 - Profiling individual support needs through the Personal Education Plan (PEP)	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP042.01 - Headteacher in place and making good progress in developing baseline data, currently reviewing the staffing structure of the Looked After Children Education (LACE) team. CP042.02 - Personal Education allowances implemented and administered by the virtual school. CP042.03 - Hillingdon Virtual School are ensuring that the quality and impact of PEP's is strengthened by increasing the training to social care staff and supporting designated teachers in schools.	On Target
043	A borough where children and young people are healthy, safe and supported	CP043 - Improve the services on offer to young people in our libraries, arts and culture and sports facilities	Jean Palmer	Pat Blackshire	CP043.01 - Developing libraries as focal points of the community., CP043.02 - Deliver a programme of cultural and promotional events, co-ordinated across the group and appealing to all ages and backgrounds., CP043.03 - Use library promotions and activities to raise awareness of sport and	31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target	CP043.01/02 - The following events will be delivered, Heritage events (34); Events for elderly people (102); IT taster sessions (144); Cultural events (110); Healthy and Safe events (102); Sporting themes (34) CP043.03 - Healthy Walks from Uxbridge library launched (alternate Fridays) in partnership with Healthy Hillingdon.	On Target
044	A borough where children and young people are healthy, safe and supported	CP044- Strengthen the links between the School Travel Plan programme and students in Years 7-13, with health promotion initiatives in our leisure centres as part of the national change for life campaign	Jean Palmer	Jales Tippell	CP044.01 - Ensure Local Implementation Plan (LIP) and transport policies include provision for youth and elderly CP044.02 - To increase the number of schools participating in Walk on Wednesday (WOW) to 55 and promote School Travel Plan (STP) accreditation to all schools in Borough	31/03/2010, 31/03/2010	On Target, On Target	CP044.01 - The LIP Bids are currently under preparation and will include provision for the youth and elderly. CP044.02 - Number of Schools participating in WOW increased to 60. Accreditation being promoted in School Travel Plan (STP) schools.	On Target
045	A borough with improving health, housing and social care	CP045 - Develop extra care housing to help people receive the care and support they need to live independently in the community	Jeff Maslen	Brian Doughty	CP045.01 - Conduct feasibility studies on the development of specialist 24 hour extra care provision within existing sheltered housing schemes. , CP045.02 - Work with housing associations partners to deliver specialist extra care facilities on new build sites including West Ruislip RAF site	31/10/2009, 31/03/2010	On Target, On Target	CP045.01 - Feasibility studies completed on two existing sites. One site has been identified as being suitable for re-development for the provision of extra care housing for a proposed 47 homes. Funding from the Homes and Communities Agency (HCA) will be bid for in July 2009. At the other site, the proposal is to re-develop into extra-care homes. Funding will be sought from the HCA. CP045.02 - 48 extra care facilities are being proposed for the West Ruislip RAF site. Building due to start on site with a phased completion over 18 months.	On Target
046	A borough with improving health, housing and social care	CP046 - Deliver assistive technology services to help people receive the care and support they need to live independently in the community	Jeff Maslen	Brian Doughty	CP046.01 - Draft strategy that includes costed options (including for telehealth) to be developed. CP046.02 - Report to ASCHH SMT with recommendations submitted CP046.03 - Report to Healthier Communities and Older People theme group for sign off.	31/07/2009 31/07/2009 31/01/2010	On Target On Target On Target	CP046.01 - Draft telecare strategy prepared setting out future targets and options CP046.02 - On track to submit draft telecare strategy to the Adult Social Care Health and Housing Senior Management Team CP046.03 - On track to present the telecare strategy to the Healthier Communities and Older Peoples Theme Group by the end of January 2010.	On Target

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047	A borough where opportunities are open to all	CP047 - Continuing the modernisation programme for adults with learning disabilities and mental health needs	Jeff Maslen	Brian Doughty	CP047.01 - Agree design proposals for new build supported housing schemes. CP047.02 - Consulting with full range of stakeholders at Charles Curran, Hatton Grove, Merchiston House. CP047.03 - Draft specifications for care and support services.	31/05/2009, 30/09/2009, 31/03/2010	On Target, On Target, On Target	CP047.01 - On track - Design feasibility progressing. CP047.02 - Consultation progressing well - Steering Group established. Bridge service users moved to Maple Road CP047.03 - On track to prepare specification for care and support services.	On Target
048	A borough with improving health, housing and social care	CP048 - Developing and improving services to enable adults and older people to remain living in the community	Jeff Maslen	Brian Doughty	CP048.01 - Improve the health and wellbeing and quality of life for older people with mental health needs - in partnership with a Mental Health Trust provider open a Wellbeing Centre for adults with mental health needs to improve access to information, advice and support.	31/03/2010	On Target	CP048.01 - Central and North West London Mental Health Trust are on track to open a 'Well-Being Centre' in Uxbridge Highstreet for adults with mental health needs. The site of the Centre has been agreed and has been developed as a partnership between the Trust, the Council and the PCT and non statutory partners. The Centre will offer: - Guided self-help - Support, information and advice - Wellbeing activities - Physical health checks - Sign-posting to services and activities - Training and workshops	On Target
049	A borough where opportunities are open to all	CP049 - Maintain and develop support to carers to help people receive the care and support they need to live independently in the community	Jeff Maslen	Brian Doughty	CP049.01 - Carer information days to be held at GP surgeries so that by year end there are 50 new carers on the GP Carers' register; CP049.02 - Carer awareness event to be held at Hillingdon Hospital that involves at least 100 carers and staff; CP049.03 - At least 10 carers should be involved in the process of developing information about carers about safeguarding; CP049.04 - Canvas the views of 100 carers about the accessibility of information provided for carers by LBH and the PCT. 80% of those canvassed to find information relevant and easy to read	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP049.01 - On track to hold carers information days at GP surgeries - Carer information events to be held at Harefield Health Centre (15th October 2009) and Cedarbrook Health Centre (6th Nov 2009). CP049.02 - On track to hold a carer awareness event at Hillingdon Hospital on 3rd March 2010 that involves at least 100 carers and staff - Health Liaison Worker now place working with staff at Hillingdon Hospital. CP049.03 - On track to involve carers in the process of developing information for carers about safeguarding - focus group being set up; CP049.04 - On track to canvas the views of 100 carers about the accessibility of information provided for carers by LBH and the PCT.	On Target
050	A borough where opportunities are open to all	CP050 - Improving and promoting the health and well being of adults and older people	Jeff Maslen	Brian Doughty	CP050.01 - Quarterly promotion of walks in libraries (including walk and talk sessions run with 2 local libraries), CP050.02 - 2 walks promotion sessions with mental health services	31/03/2010, 31/12/2009	On Target, On Target	CP050.01 - On track - to deliver promotion of walks in libraries (including walk and talk sessions run with 2 local libraries). Walks programme co-ordinated with streets ahead. CP050.02 - On track - 2 walks promotion sessions with mental health services planned	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
051	A borough with improving health, housing and social care	CP051 - Continue to improve arrangements to safeguard vulnerable adults from harm	Jeff Maslen	Brian Doughty	CP051.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/2010	On Target	CP051.01 - On track to complete the survey of people who have experienced the safeguarding process - improvements continue to be delivered to further strengthen the safeguarding of vulnerable adults from harm. The dedicated Safeguarding Adults Team is in place and an independent case audit was completed in June demonstrating improvements. A survey of staff awareness of safeguarding adults is scheduled for quarter 2.	On Target
052	A borough with improving health, housing and social care	CP052 - Continue to support first time buyers through our first time buyers deposit scheme for borough residents	Jeff Maslen	Neil Stubbings	CP052.01 - First time buyers deposit scheme - 30 individuals or couples are helped to buy their own property.	31/03/2010	Completed	CP052.01 - On track - during the first quarter all 30 first time buyers for the scheme have been identified. Activity in the housing market has increased considerably in recent months. A request for additional funding is being sought to meet demand from first time buyers. Applications from a further 88 households are in the pipeline.	On Target
053	A borough with improving health, housing and social care	CP053- Work in partnership to reduce homelessness, including temporary accommodation by 50% by 2010	Jeff Maslen	Neil Stubbings	CP053.01 - Deliver the quarterly targets for national indicator 156 -quarter 1 target = 1150 households in temporary accommodation., CP053.02 - quarter 2 target = 1181 households in temporary accommodation, CP053.03 - quarter 3 target = 1173 households in temporary accommodation, CP053.04 - quarter 4 target = 1164 households in temporary accommodation	30/06/2009, 30/09/2009, 31/12/2009, 31/03/2010	Completed, On Target, On Target, On Target	CP053.01 - Target achieved for quarter 1 - At the end of quarter 1 2009/10, 1150 households were living in temporary accommodation - a reduction of 24 during the first quarter (from 1174 households in temporary accommodation at the end of March 2009). Officers are monitoring the potential impact of the 'credit crunch' on homelessness activity and the financial impact of changes to the Housing Benefit regime for Private Sector Leased properties.	On Target
054	A borough with improving health, housing and social care	CP054 - Increase the number of new houses provided by the council	Jeff Maslen	Neil Stubbings	CP054.01 Secure planning permission for those sites where we are seeking Challenge Funding from the Homes and Communities Agency to build new homes as part of the pipeline sites initiative  CP054.02 Bid for Challenge Funding from the Homes and Communities Agency for new homes under the pipeline initiative scheme.  CP054.03 Achieve a 'start on site' position with at least 100 new homes under the pipeline housing initiative.	31/03/2010  31/12/2009  31/03/2010	On Target  On Target  On Target	CP054.01 - On track - Planning applications for batches 1 and 2 delivered.  CP054.02 On track - bidding for Challenge Funding from the Homes and Communities Agency is underway - two rounds of bidding are scheduled in 2009/10 - one in July and the second in October 2009.  CP054.03 On track - to deliver a start on site of at least 100 properties by 31 March 2010.	On Target

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055	A borough with improving health, housing and social care	CP055 - Maintain an excellent housing / council tax benefit service and housing service, demonstrating value for money and increase benefit take up and improve the speed and accuracy of benefit applications	Jeff Maslen	Neil Stubbings	CP055.01 - Achieve a target in 2009/10 of an average of 24 changes per 1000 caseload per week (NI180 Annual number of changes per 1000 caseload) Q1 target = 22, CP055.02 - Q2 target = 22, CP055.03 - Q3 target = 22, CP055.04 - Q4 target = 22	30/06/2009,  30/09/2009, 31/12/2009, 31/03/2010	Completed,  On Target, On Target, On Target	CP055.01 - Target for quarter 1 achieved. Overall expect to achieve target by 31 March 2010 - Data extracted by the Department for Work and Pensions from data scans submitted monthly. Performance as at the end of June 2009 is 55.44 changes per thousand cases against a target of 22 (high is good). We are benchmarking performance for this new national indicator with other local authorities to compare our performance. A full years data is required for accurate benchmarking.	On Target
056	A borough with improving health, housing and social care	CP056 - To maximise the choice that customers have over services by delivering transformation in adult social care to give people who use adult social care services more choice and personalisation	Jeff Maslen	Brian Doughty	CP056.01 - Deliver the pilots for personalisation / individualised budgets in adult social care, CP056.02 - agree a resource allocation system for self directed support	31/03/2010, 31/03/2010	On Target, On Target	CP056.01 - On track - to deliver the Self-Directed Support Pilots for Brokerage and transition for children with disabilities by 31 March 2010. The Transformation Team continues to work towards transformation in line with the overall programme plan. A target for the percentage of individuals holding a personal budget by 2011 is in the process of being set and is due to be signed off by August CP056.02 - On track - the preparation for a Resource Allocation System is progressing well to inform the overall allocation of the social care budget for a financially robust self-directed support model.	On Target
057	A borough with improving health, housing and social care	CP057 - To actively involve customers in the planning and delivery of services	Jeff Maslen	Neil Stubbings	CP057.01 - A programme of customer engagement actions is in place across ASCH&H	31/03/10	On Target	CP057.01 - On track - During the first three months of 2009/10, the 10 Customer Engagement Performance Standards have been launched across the department, and Service Managers have committed to a programme by 31 March 2010 to ensure the standards are met. Customers across ASCH&H are being engaged and consulted in a range of activity that is helping shape our service delivery.	On Target
058	A borough with improving health, housing and social care	CP058 - Continue to implement our Affordable Housing planning guidance for all new residential developments	Jean Palmer	James Rodger	CP058.01 - Ensuring implementation of S106 agreements requiring affordable housing.	31/03/2010	On Target	CP058.01 - Whilst the economic circumstances have resulted in a reduction in the number of affordable units delivered through S106 contributions, Planning policy guidance for affordable housing continues to be implemented.	On Target
059	A borough with improving health, housing and social care	CP059 - To increase the provision of affordable homes from 155 units to 199 units a year	Jean Palmer	Jales Tippell	CP059.01 - Finalise relevant housing studies., CP059.02 - Ensure all housing monitoring returns are completed on time: CLG P2 Returns (Communities and Local Government) - Quarterly & GLA (Greater London Authority) - Monthly	30/09/2009, 31/03/2010	On Target, On Target	CP059.01 - Strategic Housing Land Availability Assessment (SHLAA) returns submitted to GLA final monitoring target to be agreed. Draft Housing Market assessment has been prepared. CP059.02 - CLG P2 returns completed on time.	On Target



Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
060	A borough where opportunities are open to all	CP060 - Increase the number of adults with disabilities accessing education, training, employment and training opportunities.	Jean Palmer	Patricia Blackshire	CP060.1 - Set up Work in Supported Employment (WISE) Programme for Adults with Learning Disabilities (ALDD) CP060.2 - By end of Qtr 4 - achieve 25 learners on WISE programme	30/09/2009, 31/03/2010	On Target, On Target	CP060.01/02 - 12 learners have successfully completed their City & Guild National Proficiency Test Council Entry level 2 qualification and a further 20 are enrolled for a September start of the new Foundation Learning Tier programme. This target is now part of the above	On Target
061	A prosperous borough	CP061 - Our housing policy will help people access affordable housing including key workers and economically active residents, helping to support our local labour force	Jeff Maslen	Neil Stubbings	CP061.01 - Deliver 312 affordable homes by 31 March 2010, working in partnership with Registered Social Landlords.	31/03/2010	On Target	CP061.01/02 On track - The Housing Supply Team is working with Planners, Registered Social Landlords and developers to ensure that new homes of all tenures are being built. On target to deliver at least 312 affordable homes. Delivering the HRA pipeline scheme with part of the funding from the Homes and Communities Agency Challenge Fund for councils so that starts on site can be achieved by	On Target
062	A prosperous borough	CP062 - Introduce a construction apprentices scheme	Fran Beasley	Helena Webster	CP062.01 - Launch construction apprenticeship scheme	30/04/09	Completed	CP062.01 - Construction apprenticeship scheme in place. Work ongoing to provide apprenticeship opportunities at sites within Hillingdon.	Completed
063	A prosperous borough	CP063 - Support Brunel University in delivering an enterprising attitudes programme	Fran Beasley	Helena Webster	CP063.01 - Set up enterprising attitudes programme in partnership with Brunel University	30/04/09	Completed	Programme live within agreed timetable.	Completed
064	A prosperous borough	CP064 - Engage with business to encourage their support for our outcomes and increase their corporate responsibility	Fran Beasley	Nigel Cramb	CP064.1 Support Hillingdon Business Forum to engage with major employers within Hillingdon. CP064.2 Influence work programme to ensure regular and effective programme of activities which deliver corporate responsibility benefits. CP064.3 Working with the Hillingdon Chamber of Commerce to ensure continued development of partnership activity in local town centres. CP064.4 Support Chief Executive in developing role to encourage Corporate Responsibility amongst major businesses	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, Completed	CP064.01 - Volunteering projects being developed with Glaxo and British Airways CP064.02 - Business Forum work programme 2009/10 agreed CP064.03 - Regular meeting now being held between Chamber of Commerce and Partnerships Team CP064.04 - Chief Executive actively engaged with major businesses. Opportunities for developing business and corporate responsibility initiatives being pursued.	On Target
065	A prosperous borough	CP065 - Open up opportunities for local businesses to benefit from the contracts associated with London 2012	Fran Beasley	Ian Edwards	CP065.1 - Secure funding to enable training and raise awareness of supply chain opportunities for Heathrow and surrounding areas, CP065.2 - Encouraging and supporting businesses to register with the 'To compete for' portal to be in a position to bid for London 2012	31/03/2010, 31/03/2010	Completed, On Target	Positive start - Funding from LDA and partners secured, contractor appointed and programme of events in place.	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
066	A prosperous borough	CP066 - Prepare a planning document to guide the redevelopment of the RAF Uxbridge site to ensure that it revitalises the local area and provides benefits for people across the borough.	Jean Palmer	Jales Tippell	CP066.01 - All planning applications will be assessed against the council's Unitary Development Plan (UDP) Saved Policies 2007 and supplementary planning documents (SPD)., CP066.02 - Ensure proposals for redevelopment of the RAF Uxbridge site are in accordance with the adopted RAF Uxbridge SPD., CP066.02b - Ensure the public are kept informed through the planning process for the RAF Uxbridge site., CP066.03 - Officers will give good quality and timely pre-application advice for RAF Uxbridge to influence the submission of the planning application.,	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target, On Target	CP066.01 - All applications assessed against UDP and SPD CP066.02 - Proposals for redevelopment of the RAF site are in accordance with RAF Uxbridge SPD. CP066.02b - Consultation carried and exhibition carried out in June CP066.03 - Ongoing Officers provide good quality and timely pre-application advice. CP066.04 - Draft SPD consultation took place in June.	On Target
067	A prosperous borough	CP067 - Work with major local businesses to encourage investment in the borough which will help to bring more training, skills, and jobs into Hillingdon for local people to access	Fran Beasley	Helena Webster	CP067.1 Conduct fundamental review of Hillingdon Business Forum, CP067.2 Deliver European Regional Development Fund (ERDF) Programme to stimulate local business in Heathrow Supply Chain	24/07/2009, 31/03/2010	On Target, On Target	CP067.01 - Review has been completed. The outcomes and conclusions of the review are being considered and an action plan will be developed CP067.02 - Bid won and contracts agreed, programme on track	On Target
068	A borough where opportunities are open to all	CP068 - Freeze council tax for all Hillingdon residents for two years	Christopher Neale	Paul Whaymand	CP068.01 - Implement for 2009-10. Accommodate in 2009-10 budget CP068.02 - Implement for 2010-11. Accommodate in 2010-11 budget.	30/03/2010 31/03/2011	On Target On Target	Residents who qualify for discount have received appropriate council tax bill for 2009-10. Budget plans being drawn up for 2010/11 on the basis of no council tax increase.	On Target
069	A borough where opportunities are open to all	CP069 - Ensure the council and its partners respond to neighbourhood needs and improved service delivery for all residents	Fran Beasley	Ian Edwards	CP069.01 Assist ECP to conduct needs analysis prior to each Streets Ahead Week of Action (SAWA), CP069.02 Conduct post event evaluation of SAWA, CP069.03 Produce ward profiles	31/03/2010, 31/03/2010, 25/09/2009	On Target, On Target, On Target	CP069.01 - Assisted with pre event consultation for SAWA in Heathrow Villages, Pinkwell, West Drayton and Yiewsley. CP069.02 - Questionnaire designed. Peer reviewers being sought to undertake survey CP069.03 - Leader consulted on draft ward profile. Aim to publish all 22 by September 2009	On Target
070	A borough where opportunities are open to all	CP070 - Promote community cohesion across all of the borough's communities so that people feel that communities get on well	Fran Beasley	Ian Edwards	CP070.01 - Work with Planning to ensure that needs analysis by faith groups is undertaken to inform the Local Development Framework, CP070.02 - Identify the improvement required for Hillingdon's self assessment at level 3 for National Indicator 35 and develop a plan to achieve that outcome by early 2010/11. CP070.03 - Working with the Strategic Information manager to develop the data sets and information required by the Strong and Active Theme Group to ensure that it is able to secure its purpose,	30/03/2010, 30/03/2010 31/03/2010	On Target, On Target, On Target	CP070.01 - In contact with planning to have initial discussion as to how to take this issue forward with faith and community groups. CP070.02 - Preventing Violent Extremism (PVE) action plan developed in partnership with a sub group from the Strong and Active theme group CP070.03 - Consultant commissioned. Timeline set. Project to be completed by 31/03/2010	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
071	A borough where opportunities are open to all	CP071 - Continue the Leader's initiative to support older people	Fran Beasley	Kevin Byrne	CP071.1 Deliver burglar alarms project , CP071.2 Fund Age Concern to meet shortfall in helping hand scheme , CP071.3 Oversee administration of initiative, commissioning new projects (e.g. from community Associations) and secretariat for meetings. CP071.4 Support and monitor grant for dining centres	31/03/2010, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP071.1 - During Q1 73 alarms were fitted and a total of 244 have been fitted since the start of the scheme. Age Concern now have 2 dedicated handy people, who work on the installation of the alarms. CP071.2 - In March 2009 the Leader's Initiative (LI) agreed to support the helping hand service. Leader's Initiative grant funding will enable Age Concern to continue offering the service to 100 plus older people in the borough. CP071.3 - Leader's Initiative has grant funded a broad range of voluntary organisations which include, the burglar alarm project, funding for a dining centre in Northwood and support to deliver of the Hillingdon 60 plus fair in Oct 09. In July 2009, 19 Community Associations were invited to submit bids for small one-off projects that will help them develop or expand services for older people. CP071.4 - Since the formation of the Leader's Initiative, approximately 10 dining centres throughout the borough have received one-off grant funding. LI grants for dining centres are monitored in partnership with other grant programmes across the Council	On Target
072	A borough where opportunities are open to all	CP072 - Support partner organisations to extend opportunities to engage in volunteering activities	Fran Beasley	Ian Edwards	CP072.1 Work with LSP Executive to ensure join between partner organisation's volunteering opportunities and HAVS volunteer database., CP072.2 Raise the profile of volunteering in the borough through publicity campaign including developing and hosting the Volunteering awards, CP072.3 Work with Hillingdon's Businesses through the Hillingdon Business Forum to maximise the volunteering opportunities as part of the corporate social responsibility offer, CP072.4 Support HAVS in the delivery of the LAA 2007 and LAA 2008 volunteering targets.	31/10/2009, 31/03/2010, 31/03/2010, 31/03/2010	On Target, On Target, On Target, On Target	CP072.01 - LSP Executive fully support HAVS' approach to increasing the numbers of volunteers and felt that the Volunteer Website was a strong resource. The Executive agreed that all organisations would feed opportunities to HAVS as they arise. CP072.02 - Planning group set up and meeting regularly including HAVS, LBH, and Brunel. Pilot Volunteer Awards held in June 2009. Case studies of the nominees are being developed which will be a key part of the publicity campaign CP072.03 - Volunteering projects being developed with Glaxo and British Airways CP072.04 - Work to continue to raise the profile of volunteering ongoing in the lead up to the Residents Survey 2009 which will provide the measure of the LAA 2007. Working with Street Champions Team to develop the possibility of topping up Residents Survey as allowed in target guidance	On Target

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
073	A prosperous borough	CP073- Increase benefit take-up for those who are entitled through joint working with the Department for Work and Pensions	Jeff Maslen	Neil Stubbings	CP073.01 - Increase benefit take-up for 150 older people in the private sector	31/03/2010	On Target	CP073.01 - On track - Close working with The Department for Work and Pensions, Home Energy companies and the Council is ensuring that older people who may be entitled to additional benefits are being referred for a benefits assessment. The three year Local Area Agreement target to achieve 600 additional people in receipt of a welfare benefit was achieved in 2008/09 - one year early. During 2009/10 the target has been stretched to increase the number of people in receipt of a welfare benefit.	On Target
074	A borough where opportunities are open to all	CP074 - Provide free swimming for older residents. All people aged 60 and over will be able to swim for free at Hillingdon Leisure Centres from April 2009. To launch the scheme, additional free swimming lessons will be available during 2009/10	Jean Palmer	Sue Drummond	CP074.01 - Provide free swimming activities for older residents, CP075.02 - Work in partnership with Age Concern to research, publicise and extend opportunities for older residents to participate.	31/03/2010, 31/03/2010	On Target, On Target	CP074.01 - Free Swimming for older people commenced. Comms plan in place including publicity through Older People's Forum, Streets Ahead etc. Free Swimming lessons also now commenced for older people. CP074.02 - Get Active, Stay Active programme now underway with a range of tailored sessions in partnership with DASH and MIND	On Target
075	A borough where opportunities are open to all	CP075 - Deliver community based sport and physical activity projects in partnership with DASH, MIND and age concern to improve knowledge and range of activities for residents to maintain healthy, active lifestyles.	Jean Palmer	Sue Drummond	CP075.01 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP075.02 - 5 different sports activities are organised for people with special needs.	31/03/2010, 31/03/2010,	On Target, On Target	CP075.01 - Get Active, Stay Active programme now underway with a range of tailored sessions in partnership with DASH and MIND. Year 2 Sports Unlimited initiatives commenced April 09. Street Games project started in West Drayton / Yiewsley area. CP075.02 - Get Active, Stay Active programme now underway with a range of tailored sessions in partnership with DASH and MIND.	On Target